

PROGRESS WITH OUTSTANDING ACTIONS FROM PREVIOUS MEETINGS OF THE SUSTAINABILITY COMMITTEE AS AT 19 MAY, 2021

	Item Title	Date of Meeting	Action Agreed	Responsible Service/ Officer(s)	Progress to Date
1.	Carbon Budget Six Monthly Updates and Covid-19 Sustainability and Climate Change Lessons Learned.	11 November 2020	6 monthly reports to be submitted to Policy Committees and then to the Sustainability Committee in approximately May and November each year. The format of the reports to be developed by the Business Services Collaboration Manager, Transportation to be based upon that used by Finance in reporting on the Revenue Budget to Policy Committees.	Infrastructure Services Mark Skilling / Joel Evans	Item on the agenda for his meeting.
2.	Climate Change Committee Recommendations for Local Authorities	17 February 2021	The Committee requested that the Head of Economic Development and Protective Services arrange for a dialogue to take place between the Sustainability Committee and all Directors during the development of carbon reduction plans, preferably by attendance at a committee meeting.	Infrastructure Services	In contact with Directors to arrange an initial meeting with Sustainability Committee. Potential to bring a discussion to Sustainability Committee at a later date if agreed.

3.	Climate Change Committee Recommendations for Local Authorities	17 February 2021	The Committee agreed that the Chair would write to the Climate Change Commission commending the Council's Carbon Budget process.	Infrastructure Services	A draft communication for the Chair of the Sustainability Committee is being prepared for comment.
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